

Company: Garden Protein International

Company Website: <http://www.gardein.com/>

Position Summary

Reporting to the Technical Director, the **Quality Assurance Technician** is responsible for ensuring that all products manufactured are in accordance with internal, regulatory, and customer quality management systems.

Duties and Responsibilities

- Monitor product quality, production process and personnel GMP practice.
- Assist in the continual development of food safety programs such as HACCP and Prerequisite Programs.
- Participate in compliance of CFIA and Health regulations and participate in inspections or audits of facility.
- Monitor facility integrity and report and communicate any deviations to appropriate departments.
- Investigate any deviation to procedure, system or standard and assist with implementing corrective actions or resolving customer complaints.
- Liaise with other departmental supervisors in a cooperative manner to meet food safety and quality compliance, and provide assistance to other departments as needed or requested.
- Perform production line QC functions.
- Perform Pre-operational cleanliness inspection and perform various swabbing for product safety monitoring.
- Inspect incoming raw materials and approve / disapprove releasing of these materials.
- Monitor, document and maintain Finished Product Specifications with established procedures (SOP's) and standards (labeling, packaging, etc.).
- Administer, record and verify all external documentation including Supplier Evaluations, Certificates of Analyses and wholesale Product Specifications.
- Assist in administrating testing and test result documenting.
- Document reports, complaints, departmental requests and assist with all administrative functions associated with this role.
- Follow all company policies and procedures, including: GMP, SQF, HACCAP, Health

& Safety, Attendance, etc.

- Follow safe work practices and procedures as per company policies and procedures and Work Safe regulations
- Other duties as assigned.

Experience and Qualifications

- Graduation with from a recognized university or college with a specialization in Food Science/Technology or the equivalent combination of education and experience.
- Minimum of 1 years experience in industrial food manufacturing specializing in Quality Assurance/ Quality Control activities.
- Previous experience in government regulatory compliance required.

Skills, Knowledge and Abilities

- Understanding and application of experience of food science principals, production processes, statistics, sensory evaluation, and analytical techniques.
- Practical working knowledge of kosher certification, occupational health and safety standards, and first aid an asset.
- Strong knowledge of HACCP, Prerequisite Programs, and GMP's.
- Must be able to work independently as well as in a cross functional team environment.
- Excellent administrative skills
- Must be detail oriented, production oriented, goal oriented, and tactful.
- Excellent problem solving and multitasking skills.
- Must be computer proficient (MS Office & Excel).
- Strong conflict, time, and stress management skills.
- Excellent command of English (oral and written).

This is a FULL TIME position.

Hours of work is Monday - Sunday on a rotating shift schedule

Compensation: TBD

If interested, please submit resume to: hr@gardenprotein.com